

Weston Turville CE School

Job Description

Job Title: Class Teacher

Job Purpose: To teach a class group, ensuring good progress by all pupils with an emphasis on the development of the whole child, and to co-ordinate one core subject area or two Foundation subject areas.

Accountable to: The Headteacher, Deputy Headteacher and SLT, Governors' Curriculum committee, Governors' working parties as they arise

Accountable for: Class results and behaviour

Staff reporting: Teaching Assistant attached to class; Midday Supervisors

Budget responsibilities: Subject co-ordination areas

Key areas of responsibility:

- To carry out the duties of class teacher as set out in the latest Teachers' Pay & Conditions Document and co-ordinate at least two Foundation subject areas, or one core subject area.
- To enable pupils, through skilled teaching and ongoing assessment, to meet challenging targets on a termly basis.
- To keep up to date with the latest developments in assigned subject co-ordination areas, attend courses and lead INSET as necessary with other staff.
- To monitor and review teaching, learning and assessment in assigned subject areas and report to the Senior Teachers.
- To establish a purposeful learning environment, in which diversity is valued and pupils feel secure and confident.

- To demonstrate and promote through your professional practice, teaching and management of behaviour, the positive values, attitudes and behaviour expected of pupils.
- To set challenging learning objectives, which are relevant to and based upon your knowledge of the agreed Curriculum Guidance and the way in which children learn.
- To make appropriate use of a range of assessment strategies to evaluate pupil's progress, and to use this information to inform your own planning and teaching.
- To report regularly to parents on their children's progress, and work to enable optimum communication and teamwork with parents; to set and mark appropriate homework and discuss this with parents.
- To make full use of the ICT equipment provided to deliver the curriculum.
- To line-manage Teaching Assistants attached to the class and the case of ICT - the Teaching Assistant responsible for ICT technical support.
- To carry out one classroom act of collective worship per week and department acts of collective worship within a rota system.
- To act as Teacher Tutor for students/work experience pupils and liaise with the Deputy Headteacher about them.
- To attend regular weekly staff meetings.
- To take on the responsibilities associated with playground duty at least once a week and no more than twice a week.
- To liaise regularly with the Senior Leadership Team, reporting on the outcomes of duties as listed above, and consulting where necessary.
- To approach health & safety with due diligence, observe training and guidance given in the school's risk assessments and report any health & safety concerns to a senior member of staff.
- To report to the Governing Body on any of the responsibilities detailed above.
- To delegate any of the duties listed above to other staff.
- To be entitled to a lunch break of at least half an hour per day.